

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 7:30 p.m.
November 10, 2015

AGENDA

Call to Order by Board President- – Open Public Meetings Act – Roll Call

This meeting is being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action may be taken.

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

Flag Salute

SUPERINTENDENT'S REPORT

- Holland Brook School Presentation

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment

sessions only.

4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes and will be concluded by 11:00 p.m.

CORRESPONDENCE

- SAIF letter
- D.L. email

ADMINISTRATIVE REPORTS

Motion to adopt 1.01 – 1.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

1.01 Enrollment and Drill Reports

1.02 Motion to accept the following HIB report:

Date	School	Findings of Harassment, Intimidation or Bullying
10/12/2015	RMS	No
10/29/2015	HBS	No

MINUTES

Motion to adopt 2.01 – 2.02

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

2.01 Motion to approve the Minutes October 13, 2015

2.02 Motion to approve the Executive Session Minutes October 13, 2015

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.06

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

3.01 Motion to approve the **Bill List** for the period from **October 15, 2015** through **November 11, 2015** for a total amount of **\$1,291,471.39**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule November 10, 2015** for a total amount of **\$1,719.89** (Attachment 3.02)

3.03 Motion to approve **Account Transfers** for **September 30, 2015** through **October 31, 2015**. (Attachment 3.03-3.03a)

- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: September 30, 2015 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of September 30, 2015 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as September 30, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending September 30, 2015. (Attachment 3.04-3.04a)

- 3.05 Motion to accept 2014-15 NCLB Title I Grant Carry-over Funds in the amount of \$11,448 and the Title II Grant Carry-over in the amount of \$6,333.96 for the purchase of supplies.
- 3.06 Motion to transfer the remaining balance of \$442,269.31 for the completed 2009 boiler replacement projects at RMS and WHS in Fund 39 back to Capital Reserve.

EDUCATION/TECHNOLOGY
Committee Report

Motion to adopt 4.01 – 4.09

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

4.01 Motion to approve the following RMS field trips:

Grade	Where	When
8th grade Band and Orchestra	CJMEA Music Festival Freehold Township High School	May 12, 2016
7 th and 8 th grade Chorus, Band and Orchestra	Competitive Festival "Music in the Parks" Hershey Park, PA	May 13, 2016
7 th grade	Medieval Times in Lyndhurst	May 20, 2016

4.02 Motion to accept the Superintendent's recommendation and approve Melissa Heintz to observe in Kevin Meyer's class at RMS for one day in December as part of her teaching preparation program at TCNJ.

4.03 Motion to accept the Superintendent's recommendation to approve and submit the 2015-2016 Nursing Services Plan.

4.04 Motion to approve the following fundraisers:

Fundraiser	School	Date	Recipient of Funds
Destination Imagination JAM	HBS	February 5, 2016 (snow date February 26, 2016)	Destination Imagination Qualifying Teams
Cheerleading Competition	RMS	January 27, 2016 (snow date January 27, 2016)	RMS Athletic Program
Destination Imagination Bake Sale	RMS Concert RMS Concert HBS Concert	December 1, 2015 December 6, 2015 February 25, 2016	Destination Imagination Qualifying teams

4.05 Motion to adopt curriculum for Spanish Grades K-5 and Grades 6-8. (Attachments 4.05 & 4.05a)

- 4.06 Motion to approve the following student to observe two days in November, 2015 as part of their graduate requirements:

STUDENT	FROM	CLASS
Cassandra Rasmussen	Saint Joseph's University	deVelder/RMS Mahoney/HBS

- 4.07 Motion to accept the Superintendent's recommendation and approve the 2016-17 School Calendar.

- 4.08 Motion to approve an agreement with "The Uncommon Thread" to provide educational services at the following rates for the 2015-16 School Year:

- \$50 per hour for an ABA Consultant/Teacher
- \$75 per hour for behaviorist
- \$90 per hour for parent training
- \$100 per hour for BCBA
- Functional Behavior Analysis (FBA) - \$1600 per evaluation in district

- 4.09 Motion to accept the following Resolution:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF
READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY AUTHORIZING
CERTAIN ACTIONS IN CONNECTION WITH PROPOSED SCHOOL FACILITIES
PROJECTS**

WHEREAS, the Board of Education of the Township of Readington in the County of Hunterdon, New Jersey (the "Board"), in the furtherance of its educational goals and constitutional duties to provide a thorough and efficient education seeks to submit projects to the voters which projects consists of parking lot improvements at Holland Brook School and entry/step improvements at the Middle School and Three Bridges School (collectively, the "Project"); and

WHEREAS, portions of the Project had previously been submitted to the New Jersey Department of Education pursuant to State Project Application # 4350-030-13-2011; and

WHEREAS, the Board now seeks to retract State Application # 4350-030-13-2011 and proceed forward with the Project; and

WHEREAS, the School District will seek debt service aid with respect to the Project; and

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF READINGTON IN THE COUNTY OF HUNTERDON, NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of Schematic Plans and drawings by SSP Architects in connection with the Project and Board further authorizes and directs SSP Architects to submit same to the New Jersey Department of Education and to the Hunterdon County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans drawings to the Readington Township Planning Board for its review, to the extent required.

Section 2. The Board hereby retracts State Project Application # 4350-030-13-2011.

Section 3. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 4. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application and authorizes SSP Architects to submit such application to the New Jersey Department of Education seeking debt service aid for the Project.

Section 5. With respect to the Project, the Board hereby authorizes and directs the Board President, the Superintendent and the Board Secretary, as applicable, to execute the schematic plans, the amendment to the Long Range Facilities Plan, the project cost estimate sheets and all related project documents allowing submission of same to the New Jersey Department of Education.

Section 6. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary SSP Architects and Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Project to the voters via a bond referendum at a Special School District Election to be held on January 26, 2016.

Section 7. This resolution shall take effect immediately.

PERSONNEL
Committee Report

Motion to adopt 5.01 – 5.10

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teachers/Aides/Nurses** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Dawn Bucher	Elizabeth Lewis
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- 5.02 Motion to accept the Superintendent's recommendation and approve the following Readington Middle School teachers as Sports Homework Room Advisors for the 2015-2016 school year at a stipend rate of \$25.00 per hour:

Monday	Ryan Newcamp
Tuesday	Denise Birmingham
Wednesday	Kristin Poroski
Thursday	Katie MacDade
Friday	Mary Padavano
Substitutes	Blair Alber Meagan Menza Janet Howard Michael Roosen

- 5.03 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointments:

NAME	POSTION	SALARY/STEP	EFFECTIVE DATE
Karryne MacLean	Teacher/SS – Leave Replacement Teacher (RMS) 20-01-D2/aeo	Substitute rate for first 20 consecutive days, BA Step 1 per diem thereafter	October 22, 2015 to February 29, 2016

- 5.04 Motion to accept the Superintendent's recommendation and grant employee #2046 leave of absence due to personal hardship from October 16, 2015 - February 29, 2016.
- 5.05 Motion to adjust the approved hours on September 13, 2015 for Helana Coelho, Instructional Aide, from 4 hours to 4.5 hours.

- 5.06 Motion to approve the following teachers to translate special education documents from English to Spanish, French or Mandarin at a rate of \$30 per hour for the 2015-2016 school year.

Margaret Sarmiento	Yolanda Lima
Yolanda Campuzano	Maria de los Santos
Chuan-Ying Yang	Shakwana Etienne

- 5.07 Motion to approve the following mentor for the 2015-2016 school year as follows:

New Staff Member	Mentor	Term
MacLean, Karryne/RMS	Barbiche, Jennelle	1/3 Year

- 5.08 Motion to accept the Superintendent's recommendation and approve the following appointment:

Name	Position	Salary/Step	Effective Date
Emerald Ridente (Replacing Nancy Hill)	Cafeteria Aide (RMS) 40-01-D3/akq	\$10.19/hr, 3hrs/day, 141 days	November 9, 2015

- 5.09 Motion to accept the resignation of Rosanne Vitiello, RMS Instructional Aide (30-01-D3/avo), effective November 25, 2015.

- 5.10 Motion to approve the following Special Education Chaperones and Substitute Special Education Chaperones for RMS Winter Sports, at a rate of \$25, not to exceed \$1000 each, as per the RTEA Agreement.

Coron Short
Adam Lillia
Denise Hawkins

COMMUNICATIONS

Committee Report

Motion to adopt: 6.01

Motion:

Second:

Roll Call Vote:

ROLL CALL:

Christopher Allen		Wayne Doran		Ray Egbert	
William Goodwin		Vincent Panico		Anna Shinn	
Eric Zwerling		Laura Simon		Cheryl Filler	

6.01 Motion to accept the Superintendent's recommendation and approve for first reading the following policies:

0167 Public Participation In Board Meetings
3322 Staff Members Use of Personal Cellular Telephones/Other Common Devices
4322 Staff Members Use of Personal Cellular Telephones/Other Common Devices
5756 Transgender Students
6660 Student Activity Fund

UNFINISHED BUSINESS

- NJSBA attendance and debriefing

NEW BUSINESS FROM BOARD

OPEN TO THE PUBLIC

ADJOURNMENT

Motion to Adjourn at _____

Motion:

Second:

Vote: